

Office of the  
**DERUA GRAM PANCHAYAT**

MIDNAPORE SADAR PANCHAYAT SAMITY

PASCHIM MEDINIPUR

E-mail : : dherua@gmail.com

**NOTICE INVITING e-TENDER**

**NOTICE INVITING ELECTRONIC TENDER NO. e-NIT/DHERUA/15<sup>Th</sup> CFC/2025-26/e-NIT/02, Dated: 16/06/2025**

**Memo- 145 /DGP/25**

**Date: 16/06/2025**

The separate tenders are invited by the undersigned for the work mentioned in the table below through electronic tendering (e-tendering). The intending tenders may visit website for the tender notice, other details & submission of bid will be through the website [www.wbtenders.gov.in](http://www.wbtenders.gov.in) only.

**ANNEXURE-A.**

Sl. No (A).	Name of the work (B)	Site Details (C)	Source of Fund (D)	Tendered Amount (In Rs.) (E)	Earnest Money (In Rs.) (G)	Required Credential (H)	Work completion Period. (I)
01	Construction of P.C.C. road work from Haradhan Singh house towards pitch road at Chuasole. . Work code- 109815712 (2025-26)	Sansad- III Chuasole J.L. No- 13	15 <sup>Th</sup> CFC/16 <sup>Th</sup> CFC	261063.00	5300.00	60 % of same nature of work	30 days from date of issue W.O.
02	Construction of P.C.C. road work from Ram Dhal to Shital Das house at Dherua-II. . Work code- 109816591(2025-26)	Sansad- II Dherua J.L. No- 28	15 <sup>Th</sup> CFC/16 <sup>Th</sup> CFC	243997.00	4900.00	60 % of same nature of work	30 days from date of issue W.O.

N.B. – Eligibility of Bidder - Bonafied ,reputed, reliable, experienced and resourceful contractor or un-employed engineers co- operative Societies having requisite credential of same type of work in any Govt./Semi Govt Concern.

1. For e-tendering, intending tenderer may download the tender documents from the above said website directly with the help of digital signature certificate. Necessary Earnest Money & Tender Processing Fee will be received through **NEFT MODE to the Bank Account Mentioned in ANNEXURE-B.**

2. The 2.00% Earnest Money (as mentioned in ANNEXURE-A) of the tender amount should be deposited through **NEFT/RTGS MODE ONLY** in favour of **Pradhan DHERUA Gram Panchayat**, Payable at DHERUA and the same should be mentioned in e-tendering.

3. Properly indexed & self-attested documents & duly digitally signed of both the **Technical Bid and Financial Bid** should be concurrently submitted in the website mentioned above as per time schedule given below.

**4. Eligibility Criteria for participation in the Tender:**

i) The prospective tenderers as a primary agency, should have satisfactorily completed at least one work of **SIMILAR NATURE** for a magnitude of **60%**(as required) of the amount put to the tender under the State Government or its undertaking or the Central Government or its undertaking or any Statutory Body during the last 03 (three) years from the date of issue of this Notice.

ii) Technical Bid Documents should be accompanied with the following documents :-

- Completion Certificate of **SIMILAR NATURE WORK** and magnitude i.e **60%** of the amount put to tender completed within 3 years.
- copies of tenderer's **PAN Card**.
- IT return of last 3 consecutive years including the current year.**
- Professional Tax Receipt/ Challan for the current year.**
- GSTIN Registration Certificate (Mandatory).**
- GST Return Certificate of the current year.**
- Trade Registration Certificate/License from local bodies as the case may be with current challan**



Registered Co-Operative Societies of Unemployed Engineers and Diploma Holders in Engineering are required to furnish year 2014-15 till update along with other relevant supporting papers.  
 iv) A Company shall furnish the **Article of Association and Memorandum**.  
 v) The partnership firm is requested to furnish the copy of Registered Partnership Deed.

5. Payment of bill on its production will be made after successful execution of the work subject to availability of fund and no claim, whatsoever, will be entertained for any delay in payment. No escalation charge will be entertained against any e-NIT/ any accepted Tender. Deduction of Income Tax, GST, Construction Workers' Welfare Cess, etc. will be made at source in accordance with the existing rules/ orders.

6. Neither any Mobilization Advance nor any Secured Advance will be allowed.

7. The Contractor shall have to arrange nearest to the work site, required land for installation of plant & machineries (specified for each awarded work), storing of materials, provision of labour shed & laboratory etc. at his own cost and responsibility.

8. Date and Time Schedule & Other Details:

#### ANNEXURE-B

Sl. No.	Particulars	Date & Time
1.	Date of Uploading of NIT Documents (Online)	18.06.2025 from 16.00 hrs.
2.	Starting Date of Downloading of Documents (Online)	18.06.2025 from 18.00 hrs onwards.
3.	Last Date of Downloading of Documents (Online)	24.06.2025 till 16.00 hrs.
4.	Starting Date of Submission of Bid (Online)	18.06.2025 from 18.00 hrs onwards.
5.	Last Date of Submission of Bid (Online)	24.06.2025 till 18.00 hrs.
6.	Opening Date of Technical Bid (Online)	26.06.2025 from 18.00 hrs onwards
7.	Opening Date of Financial Bid (Online)	To be decided later after technical evaluation.
8.	Tender Processing Fee to be deposited online in favour of <b>OWN FUND, DHERUA Gram Panchayat</b> to the bank account :- <b>BANK NAME: IDBI,A/c No.- 1247104000004763, IFSC CODE:- IBKL0001247, Branch – DHERUA</b>	Rs- 2000.00 (Two thousand only)

9. Financial Bids of those tenderers who qualify in Technical Bid will only be opened. Dates, if changed, due to un-avoidable circumstances, will be published in the said website and the office notice board only without any individual intimation.

10 A tenderer may visit the site of works and its surroundings on his own cost in order to prepare bid for its submission.

11. No cost of bidding shall be reimbursable by the Office of the **Pradhan, DHERUA Gram Panchayat**. Authority may accept or reject any tender without assigning any reason, whatsoever, and is not liable for any cost that might have incurred by a Bidder.

12. The Earnest Money deposited by a successful Tenderer will be converted into Security deposit and the balance amount for security deposit @8.00% of the bill value will be deducted from the bill at the time of payment to retain 10% of bill value of the total work done (final bill value) from the Security Money for performance of work. No interest on Security Deposit will be paid by the Tender accepting Authority.

13. The willing tenderers may remain present at the time of Opening of Tender.

14. **The Pradhan, DHERUA Gram Panchayat** reserves the right to cancel the e-NIT due to un-avoidable circumstances and no claim in this respect will be entertained.

15. A tenderer's bid will be out rightly rejected with a forfeiture of his earnest money if it comes to the notice of the Tender Inviting Authority scrutiny that the credential or any other papers of a tenderer are manufactured/ fabricated, etc.

16. The Tender Inviting Authority may verify the original credential & other original documents of the lowest tender, if found necessary, before issuance of the Work Order and the work order will not be issued in favour of the tenderer if it found on verification that such documents submitted by him is either manufactured or fabricated, etc.

17. A clause stated in the later notification will supersede the corresponding one mentioned in former notification in the following sequence:-

- Tender Form as prescribed.
- NIT.
- Special Terms & Conditions.
- Technical Bid.
- Financial Bid.

18. Evaluation of Technical & Financial Bid will be held at the Chamber of the Pradhan, DHERUA Gram Panchayat as mentioned in Para 09. of this NIT

#### INSTRUCTIONS TO BIDDERS

1. **General Guidance for e-Tendering:** Instructions/ Guidelines for electronic submission of the tenders have been annexed for guidance/ assistance of the tenderers to participate in e-tendering.

2. **Registration of Tenderer:** Any Tenderer willing to participate in e-Tendering will have to get himself



and registered with the government e-procurement system by logging on to <http://wbttenders.nic.in>. The tenderer is to click the link for e-tendering site as given on the web portal.

**3. Digital Signature Certificate (DSC):** For submission of tenders, each tenderer is required to obtain a Digital Signature Certificate (DSC) from the approved service provider or the National Informatics Centre (NIC) on payment of requisite amount, the details of which are available at the website.

**4. A tenderer can search & download NIT & tender documents electronically, the only mode of collection of tender documents, from computers once he logs on to the website using Digital Signature Certificate.**

**5. Submission of Tenders: General Process of Submission:**

Both the Technical Bid and Financial Bid in separate folders will have to be submitted online in the website at a time for each work before the notified date & time using the Digital Signature Certificates (DSC) and virus scanned and duly digitally signed copies of documents should also be uploaded in the website (These documents will get encrypted i.e. transformed into non-readable formats).

#### **COVER "A"**

##### **Technical Bid**

(Technical Bid should contain scanned copies of the following in one cover)

- i). Scanned copy of Trade License with current challan.
- ii) copies of tenderer's PAN Card.
- iii). Scanned copy of proper Credential Certificate in form of Completion Certificate/ Payment Certificate of at least one similar nature of work having a magnitude of **60% (SIXTY)** percent of the amount put to tender under the State Government or its undertaking or the Central Government or its undertaking or any Statutory Body during **the last 03 (Three) years from the date of issue of this Notice.**
- iv). Scanned copies of Professional Tax (P Tax) Deposit Receipt/ Challan for the Financial Year 2024-25, the **I.T Return of last 3 years., PAN Card, the GSTIN Registration Certificate.**
- v) GSTIN Registration Certificate (Mandatory).
- vi). Scanned copy of Registration Certificate under the Companies Act. (If applicable).
- vii). Scanned copy of Registered Deed of Partnership Firm/ Article of Association & Memorandum (if applicable).
- viii). Scanned copy of Power of Attorney (for Partnership Firm/ Private Limited Company), (if applicable)
- ix). Scanned copy of up to date "No Objection Certificate" issued by the Assistant Registrar of Co-Operative Societies (ARCS), (if applicable).
- ix). **An Engineering Co-Operative Society**, if not categorically mentioned in NIT, will have to submit credential as mentioned above and is exempted from deposit of Earnest Money only.

*N.B.: Original copies of all documents have to be produced on demand for checking otherwise tender will be rejected.*

#### **COVER "B"**

##### **Financial Bid**

The Financial Proposal should contain the following documents in one cover (folder). i.e. The Contractor is to quote the rate (percentage Above/ Below/ At Par) online through computer in the space marked for quoting rate in Bill of Quantities (BOQ), only downloaded copies of the above documents are to be uploaded duly virus scanned & Digitally Signed by the Contractor.

##### **8. Rejection of Bid:**

The Employer (Tender Accepting Authority) reserves the right to accept or reject any Bid and to cancel the Bidding process and reject all Bids at any time prior to the award of contract without thereby incurring any liability to the affected Bidder or any obligation to inform the affected Bidder or Bidders of the ground for Employer's (Tender Accepting Authority) action.

##### **9. Tender Selection Committee:**

- i) The Committee will act for recommendation of technically and subsequently financially qualified bidders.
- ii) Intending Tenderers may remain present during the Scrutiny of Technical & Financial Bids. Technical Bids will be opened first and the defective tender will be summarily be rejected.

*Jayanti Chak*  
Sd/-  
Pradhan  
Dherua Gram Panchayat  
Midnapore Sadar Panchayat Samiti

Memo No: - 145 /DGP/25 (7)

Copy forwarded for information to:

1. The S.D.O., Midnapore Sadar
2. The BDO, Midnapore Sadar.
3. The ISGPP Cell, Paschim Medinipur.
4. The Editor, Biplabi Sabyasachi, Midnapore
5. IDBI BANK, Dherua Branch
6. BGVB BANK Dherua Branch
7. Notice Board of GP, Block

Date: 16.06.2025

*Jayanti Chak*  
Sd/-  
Pradhan  
Dherua Gram Panchayat  
Midnapore Sadar Panchayat Samiti